

**AGENDA**  
SOUTH CAROLINA RESIDENTIAL BUILDERS COMMISSION  
Commission Meeting  
Wednesday, October 9, 2024 at 10:00 a.m.  
South Carolina Department of Labor, Licensing and Regulation  
Kingstree Building, Low Country Room  
110 Centerview Drive  
Columbia, South Carolina

Members of the public who wish to observe may do so by live streaming at: <https://llr.sc.gov/res/videos.aspx>

**1. Call to Order**

**2. Statement of Public Notice**

Public notice of this meeting was properly posted at the Synergy Business Park, Kingstree Building and on the Agency's website, and provided to all requesting persons, organizations and news media in accordance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**3. Approval of Agenda**

**4. Introduction of Board Members and Others**

**5. Approval of Meeting Minutes – August 14, 2024 Commission Meeting**

**6. Approval/Disapproval of Absent Members**

**7. Chairman's Remarks – Tim Roberts**

**8. Application Hearings**

- a. Brent Phillip Satterfield – initial application (RBH)
- b. Sander Elias Hicks – initial application (RBB)
- c. Adam L Walden – initial application (RBB)
- d. Adam Taylor Strother – initial application (RBB)
- e. Joshua Paul Davis – initial application (RBB)
- f. Edward L Wilhelm – initial application (RBB)
- g. Gary Victor Visconti – initial application (RBB)
- h. Frank Bryan Hereda – initial application (RBB)
- i. James H Gibson – initial application (RBE)
- j. Bradley Thomas Kassouf – initial application (RBB)
- k. Andrew Forbes – initial application (RBB)
- l. Jan M Gunter – initial application (RBB)
- m. Kevin Jackson – initial application (RBB)
- n. Rigel Jessen – initial application (RBB)
- o. Charles Benjamin Harvey IV – initial application (RBB)
- p. Jack Allen Lostetter – initial application (RBB)

Lunch Break – 40 minutes

- q. Jason Charles MacFarlane – initial application (RBB)
- r. Nicholas Charles Kaburek – initial application (RBS)

- s. Chaz McKinsey Wood – initial application (RBS)
- t. Richard Huggins – renewal application (RBB)
- u. Daniel Belfield – renewal application (RBS)
- v. Bobby Barnes – renewal application (RBB)

**9. Request to Change Specialty Contractor Registration Classifications Before Renewal**

- a. Rene Subias (RBS)
- b. William Forrest Deger Jr (RBS)

**10. Final Order Hearings**

- a. #2021-716 and #2023-526
- b. #2022-705
- c. #2022-261
- d. #2022-129
- e. #2021-485

**11. Reports**

- a. Office of Disciplinary Counsel (ODC) – Rowland Alston
  - i. Final Order Hearings Report on Accepted Hearing Officer Recommendations
  - ii. ODC Report
- b. Office of Investigations and Enforcement (OIE) – Chris Cudd
  - i. OIE Status Report
  - ii. Investigative Review Conference (IRC) Report
  - iii. Resolution Guidelines
- c. Commission Executive’s Report – Janet Baumberger

**12. New Business**

- i. Additional Hearing Officer(s)
- ii. Emergency Licenses under Reg. 106-5
- iii. Disciplinary Actions Involving Certificates of Authorization/Resident Licensees in Responsible Charge

**13. Public Comments**

**14. Adjournment**

Date of Next Meeting: Wednesday, November 13, 2024, at 10:00am